



U.S. GREEN BUILDING COUNCIL IDAHO CHAPTER

USGBC Idaho Chapter Membership Committee September 23rd, 2009

Location: Thomas Hammer, 298 N 8th St, Downtown Boise

Time: 9:00 am

Attendance: Christine Duft, Mark Fledderjohann, Salle Robinson, Kristin Montgomery, Gina Roberts-Wagner

Discussion: Annual Membership Event & Survey

- I. **Opening remarks**

- II. **Committee overview:**
 - a. Membership (Internal) committee
 - b. Committee Aim: To welcome and retain USGBC Idaho Chapter members.
 - c. 2009 Committee:
 1. **Christine Duft-McConville (CTA):** Membership Chair, Member tracking, Board & Finance committee Liaison, website membership pages
 2. **Mark Fledderjohann (Modus):** Membership Survey Development, Annual Event
 3. **Salle Robinson (Business Interiors):** Communications
 4. **Kristin Montgomery (CTA):** Membership Survey Development
 5. **Gina Roberts-Wagner (Seed):** Marketing committee Liaison
 6. **Open position:** Planning & Events committee Liaison

- III. **Taskforce updates and assignments**
 - a. Create an Annual survey for chapter information gathering and membership feedback.
 - b. Establish the Annual Membership event:
 1. Decide on date for annual event – Nov. 11th?
 2. Venue ideas – Barber Park, Art Museum, Boise Depot, VAC, Watershed.
 3. Establish a budget – board proposal for \$3000.
 4. Format Annual survey for presentation during event – Anthony Marker to edit.
 5. Work with P & E committee for speaker opportunities – transportation theme?
 6. Announce Board and committees to membership – Sharon to MC
 - c. Finance Committee report (Christine)
 - d. Marketing Committee report (Gina)

- IV. **Questions/remarks**

- V. **Next meeting:** Oct. 21st, 2009 at 9:00am at Thomas Hammer, 298 N 8th St, Downtown Boise. Please RSVP for each meeting to christined@ctagroup.com.

