



U.S. GREEN BUILDING COUNCIL IDAHO CHAPTER

USGBC Idaho Chapter Membership Committee October 21st, 2009

Location: Thomas Hammer, 298 N 8th St, Downtown Boise

Time: 9:00 am

Attendance: Christine Duft, Mark Fledderjohann, Kristin Montgomery, Salle Robinson

Absent: Gina Roberts-Wagner

Discussion: Annual Membership Event & Survey

- I. **Opening remarks**

- II. **Committee overview:**
 - a. Membership (Internal) committee
 - b. Committee Aim: To welcome and retain USGBC Idaho Chapter members.
 - c. 2009 Committee:
 1. **Christine Duft-McConville (CTA):** Membership Chair, Member tracking, Board & Finance committee Liaison
 2. **Mark Fledderjohann (Modus):** Membership Survey Development, Annual Event
 3. **Salle Robinson (Business Interiors):** Communications
 4. **Kristin Montgomery (CTA):** Membership Survey Development
 5. **Gina Roberts-Wagner (Seed):** Marketing committee Liaison
 6. **Open position:** Planning & Events committee Liaison

- III. **Taskforce updates and assignments**
 - a. Annual Survey proposal passed, edits from Board received.
 1. Kristin to format for website posting October 28th. Survey closes November 14th.
 2. Christine to format Powerpoint.
 3. Results to Board for input.
 - b. Annual Membership Event proposal passed, budget of \$2200.
 1. Date set for November 18th, 2009.
 2. Depot Booked, payment due October 21st.
 3. Rental expense update.
 4. Catering expense update.
 5. Speakers update.
 6. Raffle prize update.
 7. Event set up, teardown.
 - c. WRC Membership Circle Call report (Christine)
 - d. Finance Committee report (Christine)
 - e. Marketing Committee report (Gina)

- IV. **Questions/remarks**

- V. **Next meeting time:** The next meeting is a special event meeting Nov. 11, 2009.