

## USGBC Meeting Minutes from October 29, 2004

The meeting started with an background by Bruce Poe, regarding officially “organizing group”. Bruce’s office is working on the website.

Question: How’s the attorney coming with his work? Can we review the bylaws?

- Bruce: The time is now – ready to circulate
- Should we set a goal?
- The leadership group is currently the interim Board of Directors, until the election of the real board.
- We should be ready to e-mail bylaws to this group, if the attorney is comfortable.
- Bylaws committee has copies.

Discussion: Have bylaws committee discuss the bylaws and bring recommendations to the full group. People in favor of getting the bylaws to everyone ASAP and get comments back to bylaws committee.

- Get the housekeeping stuff out of the way.
- Suggest opposing bylaws and board of directors at next meeting.

Discussion following USGBC’s process: 10 steps / 2 years was mentioned

- We might be ready at the next meeting with bylaws, board of directors, and 1501(C)3 filing.

Question: Does everyone have to be a member of the USGBC?

- Yes, about ½ to 1/3 at the table are currently USGBC members. Others may be holding off until the chapter is formed so that portion of their dues comes back.
- We can join now and the organizing group gets the dues, so go ahead and join.

Maria Bracci @ Cole + Poe is working on the web page @ USGBC web site.  
Should be up by next meeting.

Reports from committees:

Bylaws (Bob)- I think they’re ready to go – no “deal stopper.”

Question: Is there an article specifying amending bylaws and election of officers?

- We think so.
- By next meeting we will have met with the attorney and bylaws committee. Will try to have bylaws ready for vote and possible election of officers, bypassing the interim board step.

Communications- (Robynn Sleep)

- Working on goals, role, etc. for the committee.
- Doing research and interviewing people here. Research – USGBC, AIA, BOMA, etc.

- Plans to summarize research and distribute to organization. Group with questionnaire.
- Let people self-select as to interest, background, and possible roles they'd like to take on.
- Contact Robynn (941-4385; [robynns@oxfordsuites.com](mailto:robynns@oxfordsuites.com)) with suggestions or comments.
- Bruce will email USGBC organizing group guidelines too, available on web also. Also sending out conflict of interest info for current leadership committee members.

Program – No representative present. They are working very hard. Matt May is leading it.

Strategic Planning – (Steve)

- People seem to be fairly content with what we offered.
- Vision: “We envision a healthy future through the promotion and application of sustainable strategies to the built environment.”
- Mission: “Accelerate the implementation of sustainable building concepts, technologies, and principles through education and advocacy.”
- Agreement that Steve’s changes to earlier statements were good.
- Discussion of “we see” versus “we envision” and whether education and advocacy were vision or mission statements.
- Some specific language from Arden pulled from USGBC guidelines to pull it more in line.
- Is there a discussion between “concepts” and “principles”?
- Discussion of the committees work – Steve will re-send current two statements along with Arden’s comments and the practices/principles option.

Budget Committee – No representative - expecting to be. Work a little later.

Bruce Read letter from USGBC acknowledging formation of Idaho Organizing Group. Requirements, recommendations, and congratulations. Send mission/vision statement to the USGBC for their blessing.

Scott Oliver (384-4264, [soliver@ccdcoise.com](mailto:soliver@ccdcoise.com)) for questions