



U.S. GREEN BUILDING COUNCIL
IDAHO CHAPTER

October 10, 2007
Board Meeting Minutes
Capital City Development Corp Conf Room
Boise, ID

Board Members:

Present: Katy Slater, Sue Seifert, Doug Cooper, Steve Benner, Bruce Poe, Shelby Stuart, Sharon Patterson, Dennis Cunningham, Scot Oliver, Selena O'Neal, Andrew Erstad
Absent: Gary Childe, Rebecca Mirsky, Lindsay Erb, Matthew May

Quorum: Yes
Special Guest: none

I. Call to Order

The meeting was called to order at 11:45 am by Sharon Patterson.

II. Approve Previous Meeting Minutes

The Board reviewed the minutes from the previous meeting. There were no changes.

III. Treasurer's Report

The Chapter Treasurer Selena O'Neal reported that the USGBC Idaho Chapter moved \$2,000 into an operational reserve account, and the balance of the checking account was approximately \$4,000 with \$100 in petty cash.

\$1750 was earned in membership dues, \$676 expenditures for net of \$836 in September. The Chapter purchased 10 copies of "Color of Money" DVD.

Funds are earmarked in the amount of \$800 for the Chapter celebration at the upcoming conference.

Dues and workshops will provide future income.

Still getting 501-3C to get 10% membership reimbursement from Nationals.

Insurance will be needed for workshops and meetings.

Taking debit cards through the BofA will be possible, the Chapter needs to call in or get a machine. – We will not do this at this time.

IV. Progress Reports – Strategic Plan

a. A Few words from our President –

1. Sale of Official USGBC merchandise, can equate to 15% commission to local chapter.

2. Association of Teachers is having a conference Feb 28, 29 at the Owyhee Plaza.

Steve will send an e-mail regarding this conference to membership. Education provider program is in place with the USGBC.

3. Development of generic materials related to subjects for building science can be certified for presentation towards continuing education for LEED AP.

b. Events Committee October is the Idaho Energy and Green Building Conference

November: Wed, Nov 14, 1pm-2pm:

Tad DUBY of On Point LLC will lead a tour of Fire Side Homes LEED Home in Hidden Springs. This home is poised to be Idaho's first Gold certified LEED home □□

December: Office of Energy

January: LEED

Future Yellowstone Business Partnership: membership meeting

c. Advocacy and Education Committee

E-Green Ideas team with events committee, in progress.

Branch chapters will be presented next month.

Package of materials will be developed for elementary school presentations.

d. Marketing and Development Committee

501-3 c requirements, has not been completed, and has been returned to the board for further action.

V. Issues that Merit Discussion or Decision

a. Idaho Energy and Green Building Conference

On schedule. Chapter party will be used for the informal LEED network group in

October. USGBC will have a booth, one day registration e-mail will be sent out via Selena

b. Project Green – Committee Involvement

Option 2, airs 24 times in December. Sharon will coordinate a committee.

c. Conflict of Interest Policy

Membership in one Board of Directors also represented on the USGBC Board should be informational in requests, not persuasive.

d. Green Expo – Vote

Poe reported Expo is on track with sponsors. Interest is growing, There are 30 out of 150

exhibitors. There is a green building tract, which was reserved for Idaho Chapter of

USGBC. If we donate the USGBC will get publicity with 10 seminars in the tract. A presentation

was made before the City Council last week, where Green Expo recommended that they adopt Expo as part of their strategic plan.

Motion carried to make a policy for supporting funding requests, rather than voting on one event. Board should have global view, and consider all the requests that may come in to

the Board, including request by Sun Valley sustainability Conference.

Motion seconded.

Discussion ensued. Vote: No policy for funding requests made of the Idaho Chapter USGBC.

Levels of sponsorship for Green Expo discussed. Funds can be recouped through sale

of merchandise, through LEED AP event, and membership drive at the event. Tabled

until next meeting, presentation by Executive Director of Expo with more information.

e. Boise City Recommendations

Steve is drafting response to the Climate Committee's Report. This issue is politically sensitive.

f. Provisional Chapter Status. Meetings with the National Representative have taken place and the chapter is moving towards provisional status.

g. Katy Slater's Visit to Eastern Idaho

Yellowstone Business Partnership (YBP) has been working with National USGBC and

received permission to build upon the framework. The premise of the concept is to

conduct a pilot program, for proof and USGBC approval as a LEED program for National

Recreational Areas. This model included sustainability components for businesses that operate in the defined area of 25 counties.

Mention of regional chapter has been only in a supportive role for those seeking to

become part of the USGBC in the area. YBP offered their 501-(C)-3 so that it could get

started. Since the Montana chapter has started this will not be necessary. YBP did offer support by lending their mailing list to help start a branch chapter.

There is protocol for setting up branches.

h. Residential Green Building Advocacy – Webcast on October 17, Sharon Patterson's

- home remodel has qualified as the first LEED for Renovation in Idaho
- i. Green Schools Advocacy – Update Scott Hopkins will be advocating for schools.
 - j. Chapter Consultant – Update (Training available) Dynamic governance training available, an advocate can come to train the Board next year after elections.
 - k. West Region Council – Update No budget needed, activities are reimbursed at Nationals
 - l. Support for Local Members, New Members and Remote Members -Tabled for next meeting, find new membership liaison.
 - m. LEED workshops: Tabled
 - n. LEED social event Boise Green LEEDers, has been formed that will meet to promote LEED AP training and sustainable building in the area.

VI. Focus on the Future – pick one issue that is important to the future of green buildings and discuss thoroughly

- a. Membership Recruitment and Development – New member liaison / welcome packet for new members

VI. Announcements

Nomination and elections need to begin.

VII Adjourn

The meeting adjourned @ 1:20pm

The next meeting will be held Wednesday, 11/14, 11:30 to 1:00 at the CCDCC Conference Room, 805 W Idaho Street, downtown Boise.

Minutes submitted by Secretary, Lindsay Erb (but actually written by Katy Slater – thanks Katy!).