



U.S. GREEN BUILDING COUNCIL
IDAHO CHAPTER

August 15, 2007 / August 24, 2007
Board Meeting Minutes
Capital City Development Corp Conf Room
Boise, ID

Board Members:

Present: Sue Seifert, Doug Cooper, Steve Benner, Sharon Patterson, Dennis Cunningham, Selena O'Neal, Bruce Poe, Rebecca Mirsky, Katy Slater, Gary Childe, Andrew Erstad, Mathew May, Lindsay Erb, Shelby Stuart

Absent: Scot Oliver

Quorum: Yes

Special Guest: Gunner Gladics, Karena Gilbert, Craig Barry

Action Items are in bold below:

I. Call to Order

The meeting was called to order at 11:45 am by Sharon Patterson.

II. Approve Previous Meeting Minutes

The Board reviewed the minutes from the previous meeting. There were no changes.

III. Treasurer's Report

Balance as of 8/14, we had \$7,424.21 in the checking account and \$100.00 on-hand in petty cash.

IV. Progress Reports – Strategic Plan

a. A Few words from our President

- LEED - High Performance is out for comment (formally LEED EB)
- FAQ sheet up for commenting from Sen. Kate Kelly as part of the energy committee - Sue and Steve will be providing comments if necessary. The senate will vote on state buildings needing to be 30% above code. Further discussion on this topic to be continued.
- Nampa city - elected to use LEED for city projects.
- Norman has agreed to write articles for our quarterly newsletter
- Press release went out regarding the "Gift of Green"
- Sue will donate a few copies of the dvd to BSU.
- National would like to have a LEED for Homes Advocate who will work with local chapters - . He suggested Tad Doobie. The training will be missed by our advocate as we have not elected on yet and the training was last weekend.
- Discussed interested in Green Expo but Steve encouraged us to remember our commitment to the Idaho Energy and Green Building conference.

b. Events Committee update:

- Monthly programs still not breaking even however new member interest is increasing.

- August program is scheduled for the 24th - Geothermal Heat.
 - September program in association with BOMA
 - October program will be part of conference
 - December program will be in association with ASHRAE
- c. Advocacy and Education Committee update:
- Idaho Conservation of Voters – teach how to get legislature passed locally. Sue will bring the city recommendations.
- d. Marketing and Development Committee update:
- Reminder of the list of organizations / affiliations for membership drives – also at the monthly programs we will start encouraging folks to stop by the desk to discuss membership opportunities to the USGBC.
 - Thank you Erstad Architects for providing the business cards. Lindsay will store them if more are needed.
 - Maria will help put together a welcome packet for new members as well as have at the desk at programs. Rebekah will assist in sending out this information as needed.
 - All board members to be responsible for coordinating new members.

V. Issues that Merit Discussion or Decision

- a. Sun Valley Sustainability Conference – Craig Barry spoke on behalf of the conference to give a back ground of the audience and purpose of the conference. The conference is scheduled to be in mid October of 2008. The support effort from the USGBC Idaho chapter would be to raise \$10,000 to put forth to the conference. The timing of the conference is close to the Idaho energy conference with originated in Sun Valley – it could either be possibly moved or possibly re combined back with the energy conference. Further discussion is needed.
Emerging Green Builders - would like to offer help to the SVSC as well as have a representative eventually be apart of the USGBC board.
- b. Idaho Energy and Green Building Conference update:
Preliminary Agenda passed out at meeting.
Location: Double Tree Riverside
Thursday night party ideas - suggested HEARD to perform. Slideshow of our local LEED buildings in background.
All food will be local.
Gift bag will be a recyclable grocery type bag
BSU campus sustainable day is Oct. 24th - tie in somehow - Rebekah to contact the group in charge at BSU and send info to Selena.
- c. Advertising policy - outstanding questions / issues to resolve regarding advertisements posted on our website - feedback from the board would be greatly appreciated.
- d. LEED support group - A LEED AP group - create a community / network
- chat room perhaps? would need a monitor.
- e. Green Expo - see below
- f. Project Green - see below
- g. Sharing of Chapter Mailing list - need to establish communication policy - waiting on National to decide on the issue but for now evaluate case by case if someone asks to use it for distribution of information.
- h. Montana Chapter - The board decided to help them get established (provide electronic documents as needed) but maintain a separate chapter.
- i. Affiliations - Good to be Green - we will not pay \$350.
- j. FAQ - open for comments and ready to be posted on Website.
- k. West Region Council Update - email Bruce or Dennis any issues to be brought up at the regional level.
- l. Website hosting - Modus to not sponsor any further - Maria selected Lunar pages to

continue hosting the website. The board voted to approve this via email after the meeting.

VI. Focus on the Future – pick one issue that is important to the future of green buildings and discuss thoroughly –

a. Discussed having teleconference calls with the EGB in the Sun Valley area and a representative from their group sit on the board.

VII. Announcements

- a. Date of next Board Meeting - September 12 - 11:30am - 1:00 pm
- b. Date of next Chapter Public Event: Aug. 24th
- c. Other

VI. Adjourn at 2:25pm

Summary of Action Items:

<u>Who</u>	<u>Item</u>
Steve	send out info on LEED for Homes Advocate
All	come up with names for Advocate position
Mirsky	to work with the emerging green builders
Patterson	resend list of organizations / affiliations
Slater	verify if Heard will perform at our party on thursday of the conference
Mirsky	contact person for BSU campus sustainable day to get info to Selena
Patterson	Resend advertising policy for comments
All	Send any advertising policy comments to Patterson

Minutes submitted by Secretary, Lindsay Erb.

Summary of Aug. 24th board meeting:

Present at Aug. 24th meeting: Doug Cooper, Steve Benner, Sharon Patterson, Selena O'Neal, Bruce Poe, Rebecca Mirsky, Scot Oliver, Gary Childe, Mathew May, Shelby Stuart

I. Project Green:

- a. After discussing the pros and cons of sponsoring Project Green the board voted unanimously to approve the sponsorship of one show segment for \$5,000 based on the sponsorship being funded by the private sector and the chapter. The goal is to have 10 individual sponsors @ 500 each. Currently we have CSHQA, Modus, Musgrove, Hill and McKibben and Cooper agreed to sponsor. The objective is to secure sponsorship agreements for the total \$5000 by the next board meeting.
- b. The chapter will be involved in establishing the content. The focus is to highlight LEED projects and provide big picture education on green building, especially non-residential.
- c. Steve will confirm the chapters sponsorship with KBCI and will try to reserve a segment in the December show or the next available show.

II. Green Expo:

- a. Sponsorship options - (\$600) for a booth. (\$5,000 cash and \$2,500 in-kind) for a track sponsorship of the Green Building and Sustainable Development Track.
- b. Scot expressed concern about this being a Boise-centric instead of Idaho-centric event.
- c. More discussion is needed on this topic - vote next board meeting.

III. LEED for Homes Advocate:

- a. Discussion for this item at next meeting.
- IV. LEED for Schools Advocate
 - a. Larry Hyatt vs. Scott Hopkins - Scott Hopkins was chosen via internet voting.

Minutes submitted by Sharon Patterson.