



U.S. GREEN BUILDING COUNCIL  
**IDAHO CHAPTER**

**Officers of the Board**

Dennis Cunningham, President  
**NP**

Sharon Patterson, Chair **P**  
Selena O'Neil, Treasurer **P**  
Lindsay Erb, Secretary **P**

**Board Members**

Steve Benner **P**  
Gary Childe **P**  
Doug Cooper **P**  
Maureen Finnerty **NP**  
Suzie Hall **P**  
Rebecca Mirsky **P**  
Bruce Poe **P**  
Shelby Stuart **P**  
Adam Riches **P**  
Scot Oliver **P**

Scott Hopkins – EBG / LEED for  
Schools Advocate **NP**

Melissa Kemp **T**

**P = Present**  
**NP = Not Present**  
**T = Teleconference**

**March Board Meeting Minutes**

Wednesday, Aug. 18, 2007

11:30 am – 1:00 pm

CCDC Conference Room

**Discussion Items in Bold**

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- I. Opening Round
- II. Administrative Matters
  - a. Agenda Adjustments (if needed)
  - b. Approval of Minutes – **Modifications were discussed via email and reviewed at meeting. Doug motioned to approve revised meeting minutes from July. Rebecca 2<sup>nd</sup>.**
  - c. Schedule Next Meeting – **Sept. 10<sup>th</sup>**
- III. Matters of Content
  - a. Proposals
    - i. Idaho Energy and Green Building Conference – Selena (See proposal sent via email)  
**Additional comments / discussion items: Thursday night will be the USGBC event that may need additional funds. The programs / events committee will be working on this event. LEED 101 will be offered again this year. LEED EB is an option – for committee level to work on. All Consent. Proposal Approved.**
    - ii. Nominating Committee - Sharon (See proposal sent via email)  
**Additional comments / discussion items: Nomination committee to be made up of Board members not running – Bruce / Doug / Selena. Board members to be elected in September. Officers in January. All Consent. Proposal Approved.**
    - iii. DG and Committee Training – Melissa  
**Additional comments / discussion items: Thursday Aug. 28<sup>th</sup> 9-12 will be the DG review for board members who missed the initial training. Wed. Aug 27<sup>th</sup> 2-5:00 pm will be for committee training. Both trainings will be located in the CCDC conference room. Representatives from committees to contact committee chairs / members. All consent. Proposal Approved.**
    - iv. SVSC LEED H Workshop – Sharon (see proposal sent via email)  
**Additional comments / discussion items: Shelby has started correspondence with contacts provided by Sharon to assist thru the program/events committee. Discussed that the USGBC training is more stringent and should look to alternative trainings at this conference.**
    - v. Green Expo 2009 – Scot (see proposal sent via email)  
**Additional comments / discussion items: We will tell them yes- we will sponsor a track if cost and responsibilities are roughly the same as last year - \$5000 cash \$2500 in kind. The expo will move to July. USGBC to advertise our track better to industry individual. Less speakers / track sessions this next year, per Poe. All Consent. Proposal Approved.**
    - vi. Committee Priorities – Rebecca (see proposal sent via email)  
**Discuss at training session.**
    - vii. LEED Reference Guides – Scott (see proposal sent via email)  
**Additional comments / discussion items: LEED for Schools Advocate was provided a reference guide by National. Sharon to check and see why she didn't get a LEED H reference. Idaho Chapter to purchase one for her and get reimbursed by National. All consent. Proposal Approved.**
    - viii. **By Laws to be discussed next month. Melissa suggested revisiting the verbage one more time.**
  - b. Issues that Need to be Unraveled
    - i. 501c3 Status – Steve – **no status on website. Meilssa to pursue w/ her contact. Steve to send letter of acceptance to Melissa.**
    - ii. Board Attendance – Dennis – **Still following up.**
  - c. Circle Reports
    - i. LEED Advocacy – Advocacy and Media Training in AZ. – **Sept. 22<sup>nd</sup> – recommended to send down 3 people for training. 10:30 am – 6:00 pm.**

**This item to move to Advocacy and Ed. Comm. Suggested sending Leif and active member of the USGBC and the Green LEADERS.**

- ii. **Treasurer's Report – Checking - \$21,606 Savings \$4865 – spent \$206 in July. Selena to readjust the budget with actual funds being greater than anticipated. She will reallocate funds and keep committee structure involved for line items in budget. See where we are to hire a director perhaps?**
- iii. **West Regional Council – Recommendations from Idaho due on Friday. Big meeting to discuss regionalism on Thursday.**
- iv. **Membership Committee – Christine Duft was elected Chair. Committee is working on post cards to send out to general membership, membership directory, welcome letter to go out to all new membership from Jan. 08.**
- v. **Program / Events Committee – No event this month. Green Leeders and EGB to be pulled in and involved in this committee. Claudia Day is helping with special events. Chair to be elected next week.**
- vi. **Advocacy and Education Committee - Wanting to get in sink w/ the EGB and the Green LEEDERS. The committee is working on presenting USGBC info to Legislature.**

IV. Closing Round

- a. No Response Round
- b. Evaluate Facilitation - Sharon Rocks!
- c. Agenda Requests for Next meeting
- d. Announcements
  - i. **Steve provided an update from Scott Hopkins – Scott is setting up a meeting to discuss the success of the LEED projects in the school district.**
  - ii. **Bruce – traveling to Idaho Falls to present the benefits of sustainable design.**
  - iii. **EGB is working on a design competition for January. Also working with the local elementary schools to have a presentation on the importance of recycling. Bruce stated that we need to get the EBG involved in the Advo and Ed comm..**
  - iv. **Sharon met with Habitat for Humanity – Sharon provided initial consultation for free as the Leed H Advocate but has prepared a proposal to work as a consultant for them to help them achieve a LEED Gold rating.**

Adjourn - 1:10 pm