



U.S. GREEN BUILDING COUNCIL  
**IDAHO CHAPTER**

**Officers of the Board**

Dennis Cunningham, President  
Sharon Patterson, Chair  
Selena O'Neil, Treasurer  
Lindsay Erb, Secretary

**Board Members**

Steve Benner  
Todd Campbell  
Gary Childe  
Doug Cooper  
Maureen Finnerty  
Suzie Hall  
Rebecca Mirsky  
Bruce Poe  
Shelby Stuart  
Adam Riches  
Scot Oliver

**Quorum** – Yes

**Guests**

Aileen Hoy  
Maria Walker  
Tuong Nguyen  
Melissa Kemp – via phone

**March Board Meeting Minutes**

Wednesday, April 9, 2007

11:30 am – 1:00 pm

CCDC Conference Room

**Discussion Items in Bold**

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- I. Call to Order / Attendance – **Lindsay called the meeting to order at 11:35am.**
- II. Approval of Minutes from Previous Meeting – **a few items were noted to be revised by Scot via email and Adam at the meeting – Lindsay to revise meeting minutes. Lindsay Motioned to approve. Doug 2<sup>nd</sup>. All approve.**

**Welcomed our guests: Aileen Hoy, EGB, Maria Walker and Tuong Nguyen, Modus Thank you to Maria for her years of service to the USGBC.**
- III. A Word from Our President – **Welcomed Melissa Kemp on the call in line. She will be flying up for Friday's Strategic Planning Session.**
- IV. LEED Advocacy – Progress Reports
  - a. **EBG – Aileen reported on the EBG status in Idaho – it is shrinking but has a core group of 8-10 people active currently. They are working to get the name out and have a current focus of working with elementary schools to educate young people about sustainable practices. They tried to work with BSU's sustainable group but have not been able to merge at this time. Look to get members up north from the U of I. Aileen encouraged the board to check out the national level of EBG as it is a large organization nationwide and they are a subcommittee of the USGBC. Bruce encouraged our the EBG to work closely with us in order for all of us to coordinate our efforts. He suggested having a link to the EBG on our Idaho chapter website.**
  - b. **Green LEEDers – 25 people in attendance to April's event - John Bernardo – Sustainable Resources Business. Next month there will be a landscaper speaking about xeroscape landscape design. June is not scheduled at this time. The group meets every 2<sup>nd</sup> Tuesday of the month at the 8<sup>th</sup> St. Wine Company – Bring a friend.**
  - c. **LEED for Schools – no update at this time.**
  - d. **LEED for Homes – Tad was going to come and speak about the upcoming training. Bruce spoke about the upcoming trainings – There will be possibly two individuals who will be helping Tad at the training. One from Phoenix who helped originally write the guidelines for LEED for Homes. Also an individual from Earth Advantage – It is shaping up to be a good training. LEED EB is still being worked out as far as trainers / location goes.**
- V. Action Items
  - a. **501(c)3 Status – Steve has the draft of the application – sent out to the board for further review. Selena to work on the Balance Sheet. Discussed briefly board members relationships with other organizations – if it would be a conflict or not – specifically Bruce's relationship with the Idaho Expo – Melissa confirmed this should not be a problem. No other board members saw any conflicts with their outside associations with other organizations. The Idaho Chapter does have a contract with the Idaho Expo. We do not have any scholarship system at this time. More further discussion with the accountant is needed to clarify outstanding questions. We will need a \$750 check to submit application, a signature, and the budget update before we can send it overnight.**
  - b. **D&O Insurance – The insurance rate will be lower then initially quoted – Adam to send out when he receives the quote.**
  - c. **Conflict of Interest – Lindsay sent out on April 9<sup>th</sup> – read, sign, and return to her by Friday's strategic planning session.**
  - d. **Chapter Strategic Plan Meeting – April 11<sup>th</sup> – Melissa will send out a survey that will take 30 mins to fill out and is important that everyone spend the time and fill it out prior to coming to the session. Everyone should also review the current strategic plan on the website. The goal would be to get the Idaho Strategic plan in line with Nationals 3-5 year direction.**

**8:30 am – 12:30 pm – 4<sup>th</sup> floor of the CW Moore Plaza (lunch at noon, pastries provided by Dennis in the morning – beverages will also be available, cocktails, beer, and wine available for \$5).**
  - e. **Dynamic Governance Training – Scheduled for April 30<sup>th</sup> 10am – 5pm.**

**Location: CCDC conference room.**
  - f. **GBI/Green Globes Policy: Bruce to set up a conference call with National level representatives who have been dealing with this issue (association with Green Globes**

while being a board member of the USGBC) in other State Chapters. No policy from National – the Board would like to see National set a policy, however, the organization has taken a stand to take the high road and be cooperative with other sustainable organizations.

VI. USGBC National Issues

- a. National EGB – Aileen Hoy visiting – **Aileen was elected to National level of EGB to represent the west and has been busy working on the National level so out of touch with the local somewhat. She is eager to get an Environmental training through the National EGB to come to Boise.**  
<http://www.usgbc.org/DisplayPage.aspx?CMSPageID=116>
- b. West Region Council – Update – **Upcoming face to face in Las Vegas June 13<sup>th</sup> and 14<sup>th</sup>. The New Mexico Chair was re-nominated to stay as chair. ½ a dozen new board member were added to the council. Meeting minutes will be on extranet soon. One other issue being worked out with National - is the associate membership – local not national so it is limiting at times as the rules of the USGBC do not allow associate members to be on board / vote, ect..**
- c. Chapter Hot Topics – **None at this time.**

VII. Committee Reports / Issues that Merit Discussion or Decision

- a. Treasurer's Report - **\$24,898.81 – checking. \$4,962.10 - savings**
- b. Events Committee
  1. Chapter Programming Plan and Conference for Fall of 2008 – **Nothing at this time.**
  2. LEED Workshops – (2) **upcoming in conjunction with the Green Expo on May 16<sup>th</sup> (Friday before Expo). (1) to be located at Idaho Power – Bruce to confirm. (1) tbd – Bruce to speak w/ Adam Richins for space available at his office. Educators for workshops are still tbd. Green Expo is working on a tour of green buildings – more info to come.**
- c. Advocacy and Education Committee
  1. Green Expo – Seminars and Green Building Tour – **Lindsay to send a sign up sheet to sign up to be an introducer of our tracks. Final track list was distributed to the board. We need to send out a call for volunteers for the entire weekend to the membership.**
  2. LEED Reference Guides to Idaho Libraries – **Removed this item until new additions from USGBC National are realised.**
- d. Marketing and Development Committee
  1. Statistics (new members, renewals, lapses) – **no update –**
  2. Logo Guidelines – **located on website???** – **not sure about this item.**
  3. New Marketing Materials – **Sharon will deliver to the box at Modus.**
  4. Chapter Newsletter - **Steve and Scott to work on newsletter for the 08 year.**
- e. Misc
  1. Proclamation from Past Board Members – **Dennis has a sample letter to send out – the board needs to look into recycled frames (Sustainabuilt). Board – send comments to Dennis.**
  2. Satellite chapter in Eastern Idaho (BYU Idaho) – **Dennis, Steve, and Selena have been contacted by a professor and a student with regards to the desire to have (1) a LEED AP training in Eastern Idaho and (2) the desire to start a Branch chapter of the USGBC – Idaho chapter. Selena and Steve to discuss further and update Board at the next meeting.**
  3. Meet Tuong Nguyen – **Welcome once again!!!! We look forward to having you on our team.**

VIII. Focus on the Future – pick one issue that is important to the Future of green buildings and discuss it thoroughly

- a. Membership and Fundraising: *Costs* – **didn't get here**

IX. Announcements

- a. Date of next Board Meeting – **May 9<sup>th</sup>**
- b. Date of next Chapter Public Event - **Wednesday, April 23, 2008 12 Noon - 1pm The Ada County Weed, Pest and Mosquito Abatement Facility 975 E Pine Ave, Meridian ID**
- c. Other - **William McDonough lecture – 7pm – Morrison Center – April 17<sup>th</sup>!**

**Bruce had something else about Green Works – my note taking was weak at this point in the meeting – sorry bruce – more on that later**

X. Adjourn **1:10pm**