



US Green Building Council
Idaho Chapter

April 5, 2006, 11:18 am
Board Meeting Minutes
Integrated Design Lab
Boise, ID

In Attendance

Bruce Poe
Steve Benner
Sue Seifert
Selena O'Neal
Anita Keil (attended for Matthew May)
Dallas Gudgell (invited guest from Second Chance Recyclers)
Maria Bracci

A) Review of the Minutes

The minutes were reviewed and approved.

B) West Region Council Meeting Report

Selena and Bruce updated the group on the highlights of the council meeting in Denver. The questions posed by the Idaho Chapter to be asked at the council meeting were reviewed along with the answers as follows:

1. What are other Chapters doing to involve members not local to the Chapter's location?
A. Some chapters have smaller subgroups that meet outside of their main Chapter meetings.
2. What are they doing to change building codes and standards in their states?
A. The USGBC is developing and promoting advocacy training by working with the chapters who are successfully passing legislation in their states.

Selena explained a little about the action plan that the West Region Council created as a result of the 2-day meeting which included action items for each member of the council. Selena's part was to work with a representative from New Mexico to create "metrics" to track how successful each state within the region is, and then report the results to national as a region. Selena will send the action plan to Maria to be posted on the website.

Bruce mentioned that he volunteered to host the regional website and put content on it. (The Board would like to thank Maria in advance for so graciously agreeing to update the regional website.)

The group then discussed how the new West Region website will be used by all the chapters within the region for things such as keeping a regional a calendar of events and a speaker's bureau that all can use for their programs. Someone suggested using it to post powerpoints as well.

C) USGBC National Updates

ULI/USGBC LEED ND Conference in Seattle – Bruce will attend

D) Committee Updates

1. Events Committee

Anita will check the web page and update it so the calendar reflects the downloadable events document.

There is no program scheduled for May so the Board discussed alternatives to a program such as reviewing some of the DVDs from the GreenBuild 2005 in Atlanta.

Bruce Poe would still like to have a big event, and is looking for ideas now that Rick Fedrizzi is not available to come Boise this year.

2. Education Committee – Chair, Matthew May

Bruce announced that the USGBC is looking for 500 students to help at GreenBuild 2006 in November. For 8 hours of time, they will get free registration to the conference. Bruce would like the Idaho Chapter to get sponsors to cover the Idaho students' lodging and travel expenses. He suggested limiting it to 5th year students and upper class of interiors. Steve Benner suggested also including engineering students as well. Anita suggested approaching BSU's Construction Management students. Dallas will call Denver University to see if they have any facilities the students could use.

3. Budget Committee – Chair, Gary Childe

Bruce discussed the budget that was attached to the agenda. This budget was basically estimated and provided to the USGBC when the Idaho Chapter was submitting necessary items to achieve chapter status. The budget committee now needs to review it and update it to reflect the actual state of affairs. Gary may have a more accurate budget but was not at the meeting to verify.

4. Strategic Planning Committee – Chair, Steve Benner

Steve reviewed some of the goals and objectives listed in the strategic plan. He suggested that everyone review the plan and send him an update of where each committee is on obtaining its goals. There was much discussion about how to update the strategic plan. Dallas offered to facilitate a strategic planning session to:

- a. Link the Committees to the Strategic Plan
- b. Provide Measurable objectives
- c. Provide an evaluation criteria
- d. Review the Committee structure.

After more discussion it was decided that the May program would be to have this strategic planning session and all members would be invited to participate. It will be held in Idaho Power's conference room during the regular monthly program time.

5. Regulatory Agencies/Codes Committee

Ada County has been approved to use waterless urinals in its new Weed, Pest, and Mosquito Abatement facility.

6. Bylaws Committee

It was decided that the work of this committee has been completed and the Board agreed to permanently disband this committee.

7. Membership Committee

Approximately 40 applications and checks for new memberships were sent to the National USGBC by Selena O'Neal. They have been processed and added to the database. Selena will download and send corrections to the USGBC as needed. We still have not received the membership dues back from national. In the future, we will only send the application forms and not the actual checks.

8. Government Affairs Committee

The group discussed combining this committee with the regulatory agencies/codes committee. No decision was made.

9. Liaison Committee

May also be restructured during the strategic planning session along with the government affairs committee.

G) Other Items

The idea of having the Idaho Chapter team-up with another non-profit to share office space was discussed further. Kevin Van Den Wymelenberg of the Integrated Design Lab talked about some office space that may become available adjacent to his current space. The Board will leave the idea open for consideration as the opportunity arises.

Dallas had some questions for the group: Is there a list of "green" contractors? and Is there an acronym list of "green" terms? The contractor list is something the Idaho Chapter discussed when it was first starting out and should be added to the strategic plan.

The meeting adjourned @ 1:05.