



U.S. GREEN BUILDING COUNCIL
IDAHO CHAPTER

Officers of the Board

Dennis Cunningham, President
Sharon Patterson, Chair
Selena O'Neil, Treasurer
Lindsay Erb, Secretary

Board Members

Steve Benner
Todd Campbell
Gary Childe
Doug Cooper
Maureen Finnerty
Suzie Hall
Rebecca Mirsky
Bruce Poe
~~Shelby Stuart~~
Adam Riches
Scot Oliver

Scott Hopkins – EBG / LEED for
Schools Advocate

March Board Meeting Minutes

Wednesday, March 12, 2007

11:30 am – 1:00 pm

CCDC Conference Room

Discussion Items in Bold / Revised Items are Bold / Italics

- I. Call to Order / Attendance
- II. Approval of Minutes from Previous Meeting – **Doug Motioned to approve. Sharon 2nd. All approve.**
- III. A Word from Our President - **Discussed new format of agenda – Dennis wanted to have a format to have the focused business items up front in the “Action items” section. This way we can organize our ideas that come up and delegate or form committee’s as needed. The LEED Advocacy Progress Report is an opportunity to hear from our advocates that are working with our chapter out in the public.**
- IV. LEED Advocacy – Progress Reports
 - a. **EBG in lieu of LEED AP –Steve motioned to invite a representative from the EBG to attend our monthly meetings or provide a written statement of updates on the EBG’s latest news. Scott second. All in favor.**
Scott Hopkins reported on behalf of the EBG – stating that Eileen Hoy from the Idaho EBG was elected to sit on the national level to represent the Western region of the EBG and has recently attended an orientation in Washington DC. Also on the EBG front – at their monthly meetings they are starting to broadcast sessions from Greenbuild 2007.
 - b. LEED for Schools – **Scott Hopkins – attended the IEAA conference – “No child left inside”. Items of interest that he observed were; projects going on at Timberline High school who is working with DEQ for a student project to build a green roof. Project Learning Tree – working to green schools by starting a program to do walk thru auditing with students to evaluate energy use in existing schools. Scott is also continuing to work on informational packet to give to educators – further information needed.**
 - c. LEED for Homes – **Sharon had picked up a new pamphlet from national about LEED for Homes and suggested we order some – Sharon will go through box of pamphlets that lives at Bruce’s office and order any other needed information. For all new board members – there is a box with lots of great information from National for everyone’s use for USGBC related events.**
 - d. LEED for Buildings (**Added item d**) – **open this up for updates on LEED projects going on in Idaho.**
 - e. **Green Leaders (Added item d) – meets every 2nd Tuesday of the month at the 8th St. Wine Company – had a great turn out for the March event. Up next in April – John Bernardo – Sustainable Resources Business.**
- V. Action Items
 - a. 501(c)3 Status – **April 9th – should have application completed. Thanks to Andy Erstad for arranging to have this done for our chapter.**
 - b. D&O Insurance – **Adam spoke to the board about D&O insurance. Adam recommended purchasing the insurance, but added that he did not present any individuals on the Board, nor did he represent the Board itself. Melissa Kemp suggested shopping around for some additional quotes on insurance rates and the initial quote Adam had was a little high. Melissa will also compare our quotes as well as insurance needs with other chapters of similar size. Liability vs. D & O – National only requires liability.**
 - c. Conflict of Interest – **Lindsay to send out for all to sign and send back for her to file – forthcoming.**
 - d. Dynamic Governance Training – **Melissa to send out a calendar search to secure a date – to be determined. Preferred time from 12 – 8 pm.**
 - e. Chapter Strategic Plan Meeting – **Melissa to send out a calendar search to secure a date – tbd. This is to be a 4 hour block of time.**
 - f. Nominations / Vote on Committee Chairs – **Event – Shelby and Selena will continue to co-chair this committee. Education – Bruce, Sue, and Gary to tri-chair this committee (if Sue is still interested). Marketing – Sharon, Rebecca, and Adam to chair this committee.**
- VI. USGBC National Issues

- a. Strategic Planning Conference for Chapter Board Chairs – August 2008 – **1 person from board to attend – tbd and need follow up information on this item.**
 - b. LEED for Homes Fees – **no update**
 - c. USGBC Personnel Team – **this is a conference call to be held quarterly to discuss needs of chapter – the first call is coming up soon – not sure who is participating on this item.**
 - d. West Region Council – Update – **upcoming meeting in March – report on this at next meeting.**
 - e. Chapter Hot Topics – **look for emails**
- VII. Committee Reports / Issues that Merit Discussion or Decision
- a. Treasurer's Report - **\$21,470.49 – checking. \$4,752.10 - savings**
 - b. Events Committee
 - 1. Chapter Programming Plan and Conference for Fall of 2008
 - 2. LEED Workshops – Planning Ahead – **Selena to continue working on with the Green Expo – looking into seeing if HDR is available again. Need to determine if space will be provided w/ expo or if we need to locate a space. Follow up w/ Bruce to determine the need. Steve to assist as well.**
 - c. Advocacy and Education Committee
 - 1. Green Expo – Seminars and Green Building Tour – **Scot reviewed the Green Building and Sustainable Development track with the board – good work to Heidi Caye and all who have been helping out with setting the tracks up!**
 - 2. LEED Reference Guides to Idaho Libraries – **Lindsay to follow up with public library needs for reference guides. Motion (to provide reference guides to various colleges in the state of Idaho) tabled for further discussion on what are we providing or do we wait until the new addition comes from National.**
 - d. Marketing and Development Committee
 - 1. Statistics (new members, renewals, lapses) – **no update – look for email from Sharon**
 - 2. Chapter Newsletter - **Steve and Scott to work on newsletter for the 08 year.**
 - e. Misc
 - 1. IEEA Conference – Update from Scott Hopkins – **see above**
 - 2. AIA Golf Tournament – **respectfully decline**
 - 3. IQ Idaho Industry Outlook Series on Green Building – **possibly run an add in the next release with some hard numbers to help clarify the misconceptions some developers have on LEED projects. Scott to follow up on deadline. Possible study w/ BSU student to be a helpful project to obtain some statistics on energy savings in LEED buildings. Selena also sent out a report she had just received on energy use / cost for LEED buildings.**
 - 4. Proclamation from Past Board Members
 - This led to a discussion on the need for the chapter to have a letter go out to parties involved in LEED certified projects as a type of recognition on their efforts from the Idaho chapter.
- VIII. Focus on the Future – pick one issue that is important to the Future of green buildings and discuss it thoroughly
- a. Membership and Fundraising: *Engaging new members and leveraging growth*
- IX. Announcements
- a. Date of next Board Meeting – **April 9th**
 - b. Date of next Chapter Public Event
 - c. Other
- X. Adjourn